

**CATHOLIC SCHOOL COUNCIL MEETING AGENDA**  
**St. Vincent de Paul Catholic Elementary School**

**September 19, 2023**

**5:30 p.m.**

**A. ROUTINE MATTERS**

1. Opening Prayer – **J. Romano**
2. Roll Call – **See below**
3. Minutes – **Mrs. Salvo-Teutenberg**

Catholic School Council Membership		Present	Excused	Absent
Principal/Secretary/Treasurer	John Romano	✓		
Chair		✓		
Teacher Representatives	Sandra Salvo-Teutenberg	✓		
Non-Teaching Representative	Kristina Zahn	✓		
Community Representative	Teresa Reich	✓		
Parent/Guardian Members	Linda Rosano	✓		
	Alexandria Attree		✓	
	Amanda Mazzotti	✓		
	Mary Zimmerman	✓		
	Nino Spadafora	✓		
	Amy Spadafora	✓		
	Brett Wales	✓		
	Barb Lambert	✓		
	Menchie Aviles	✓		
	John Aviles	✓		
	Frances Conidi-Martin	✓		
	Syeda Zahra	✓		

4. Disclosure of Interest - **B. Wales cannot deal with food companies**
5. Approval of Agenda - Moved by: **L. Rosano** Seconded by: **B. Lambert**

6. Role of Catholic School Council - it is an advisory committee to principal and staff. Parents represent all parents from St. Vincent de Paul. A copy of the bylaws was handed out to all parents, but it is also posted on the website.
7. Election of Chair and/or Co-Chair – Every year a council chair has to be elected. Head of the council that sends out correspondence between school and parents. No one was nominated. Mr. Romano asked if Mrs. Rosano would like to chair again and she accepted.

## **B. PRINCIPAL'S REPORT**

1. Policy Vetting and Review –
  - a) *Admission of Elementary and Secondary Students Policy (301.1)*
  - b) *Community Use of Facilities Policy (800.2)*  
*Please submit your feedback to [anna.pisano@ncdsb.com](mailto:anna.pisano@ncdsb.com) by 12:00 p.m. on November 1, 2023.*
    - You can let Mr. Romano or Mrs. Rosano know and they can pass on the information.
2. Catholic School Council Financial Report – We start at a balance of \$0 but there is about \$2000 raised last year that was moved to Principal's projects. It will be used for student use.
3. Niagara Catholic Parent Involvement Committee (NCPIC) Report – A. Attree will be the rep.
4. Special Education Advisory Committee (SEAC) Report – a committee that represents parents of students with special needs. A. Attree will sit on that committee.
5. Ontario Association for Parents in Catholic Education (OAPCE) Report – If any parents would like to receive emails about events they are holding, you can sign up on [OAPCE.org](http://OAPCE.org).
6. Safe Schools – Fire Drill, Hold and Secure, Parking Lot/Kiss and Ride - We review anything of safety concern in the school. We have completed our first fire drill with students. We have to complete at least 4 per year. We have Hold and Secure scheduled for next week. There are 3 areas for a lockdown: 1. Hold and Secure/Shelter in Place (students stay in the classroom but we continue to teach. There is no imminent risk to students) 2. Internal Lockdown – there may be a threat inside the school. Students have to stay quiet and huddle in a corner. We practice two a year. We let the police know just in case a phone call is made to them. 3. Evacuation – evacuated to an alternate site for a set time period due to possible bomb threat, internal gas leak, fire, etc.

7. SVDP Parent Volunteers - We need parent volunteers during school events. We have a few key people, but we need more so we are not relying on the same people. Please reach out to one parent to see if they can help. We need help at the events and planning the event. Hot lunches would be approximately an hour (volunteers needed on Tuesdays). Typically, it would be from 11:00 to 11:45 approximately.
8. Meet and Greet (September 27) - Feast of St. Vincent de Paul – Hamburgers, hotdogs and veggie burgers. This will be from 5 to 6:15. You can socialize with your child's classroom teacher. 6:15 to 7:00 parents can visit their child's class for classroom presentations.
9. Rowan's Law (September 27) - Concussion safety. Any time there is a blow to the head, you will receive a phone call and we will perform a concussion protocol. The protocol involves asking the child some questions and there are two options. 1. Monitor or 2. Seek medical advice to determine if a concussion has taken place.
10. School Organization and New Staff Members – We are up a classroom to 10. We went from approximately 190 to 234. There are new faces you will meet on Sept. 27<sup>th</sup>.
11. NRPH Vaccination Suspension Date – September 27 is the cut off date.
12. Spirit Wear Delivery - Week of September 25 should be arriving.
13. Niagara Nutrition Partners - Thank you to Mrs. Chudy, Mrs. Davey, Mrs. Zahn, Mrs. Scodellaro. Every class gets a healthy bin and it is open to everyone. Mrs. Zahn has arranged a new freezer from Niagara nutrition partners.
14. Confirmation and First Holy Communion - Confirmation Date is Thursday, April 25<sup>th</sup>. First Confession is March 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup>. First Communion Dates are April 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>, and May 5<sup>th</sup>.
15. Picture Day – Oct. 22, Retakes Nov. 8
16. Construction and Future Projects – We gained a classroom for kindergarten. We had 55 registrations, and we built a room to hold them. The wall between Ms. Cullen's room and Mrs. Sirianni's room was taken down to build one room. This should be completed in October 2023. WE are looking at getting a new Kindergarten Outdoor play area and our parking lot will be repaved.
17. Snack Sales - Healthy snacks that can be purchased by students. Available on school cash online. It will be Mondays and Fridays each Month.
18. Technology – Every student in grades 1 to 8 has their own chrome book for school use. Kinder classes will receive a few for each class.
19. Bi-Weekly School Mass – Biweekly every other Thursday. Parents are invited to come. Miss. Orsini and Ms. Cullen run the choir. Mrs. Reich organizes our readers and gift bearers.
20. Unstoppable Tracy - Every school gets \$500 for parent engagement. She is an amazing speaker. We have invited students from grades 1 to 8 to take part in a presentation on October 19 and she will also have a parent night. More information to follow.

21. Halloween – Same as last year. No food or candy. No masks, no violent costumes. We encourage makeup over mask. Usually, the Grade 8s host a dance a thon for kids.

### **C. CHAIR'S REPORT**

- a) Reports from June – Everything has been cleared from last year.
- b) Meeting Dates for the 2023-2024 School Year – Tuesdays at 5:30 p.m.
- c) CSC News – If there is anything you would like included on the CSC News in the newsletter, please email Mrs. Rosano at least a week or two before the month's end.
- d) Committee Sign-Up – If you are interested in chairing a committee or co-chair, please email Mrs. Rosano.
  - Spirituality Committee – Rosary Club, Advent Family Mass
  - Fundraising Committee – Krispy Kreme Donuts
  - Lunch/Alternate Food Days Committee –
  - Graduation Committee -
  - Beautification Committee –

### **D. STAFF REPORT**

1. Terry Fox Walk - will take place on Friday, September 22<sup>nd</sup>. Ms. Cullen and Madame Lennox are the teachers leading the day. Liturgy will take place in the gym at 9:00 a.m. followed by a walk around the gym and perimeter of the school. Donations can be made through School Cash Online. We are asking for a minimum donation of \$2.00 per student or \$5.00 per family.
2. Intermediate Soccer Tournaments - Practices have started for both teams. The Intermediate Girls Tournament is on September 27<sup>th</sup> at St. Paul High School. Intermediate Boys Tournament is on September 28<sup>th</sup> at St. Paul High School. Rain date is October 2<sup>nd</sup>. Mrs. Ramunno is coaching our girls' team and Mrs. Mascia is coaching our boys' team.
3. Junior and Intermediate Cross Country Tournament – Mrs. Teutenberg is coaching our Cross Country Team. Practices will commence on September 20<sup>th</sup>. Tournament is at Queenston Heights Park on October 11<sup>th</sup>.
4. Orange Shirt Day – Will take place on Friday, September 29<sup>th</sup>. Students are encouraged to wear an orange shirt as we recognize the National Day for Truth and Reconciliation. Staff will be delivering age-appropriate lessons to the students.
5. Thanksgiving Food Drive – Our Thanksgiving Food Drive will begin on September 25<sup>th</sup> and will run until October 5<sup>th</sup>. Miss Orsini has reached out to Grow FLC. Canned goods will once again be donated to this organization.

6. **Grade 8 Trip to Niagara Innovation Hub** – The Grade 8s will be travelling to the Niagara Innovation Hub on October 4<sup>th</sup>. While on-site, students will have the opportunity to use hand tools to create a model, create a short video using cameras and advanced technology as well as going ‘live’ while creating a podcast. Students will explore many aspects of the curriculum during their visit including Media and Financial Literacy, Dramatic Arts, and Mathematics.
  7. **Kinder Trip to Pumpkin Patch** – Our Kinder Team will be travelling to Bry-Anne Farms in Fenwick on October 12<sup>th</sup>. Students will take part in a live drama pumpkin presentation, a corn field and straw maze, some inquiry-based discovery and a wagon ride. Students will also take home a pumpkin of their very own.
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- E. **NEXT MEETING** – **November 7<sup>th</sup> 2023 @ 5:30 p.m., Tuesday, January 16 @ 5:30, March 5, May 7, June TBA. These dates will be available on the school website.**
  - F. **ADJOURNMENT** – **6:25 p.m.**
  - G. **CLOSING PRAYER** - **J. Romano**